



**PARKS AND RECREATION COMMISSION
WORK STUDY SESSION
CITY HALL BASEMENT CONFERENCE ROOM
3939 N. DRINKWATER BLVD.
SCOTTSDALE, AZ
WEDNESDAY, OCTOBER 17, 2012**

SUMMARY MINUTES

PRESENT: Stan Koczka, Chair
Harry Schlegelmilch, Vice Chair
Jeanne Alspaugh, Commissioner
David Brown, Commissioner
Virginia Harris, Commissioner
Michael Seiden, Commissioner
Anne Wurth, Commissioner

STAFF: Jan Cameron, Parks, Recreation and Human Services Director
Jona Davis, Recreation Supervisor
Denise Clayton, Assistant Recreation Coordinator
Scott Anderson, Parks and Recreation Supervisor

Call to Order

Chair Koczka called the meeting of the Parks and Recreation Commission to order at 4:05 p.m.

Roll Call

A formal roll call noted the presence of a quorum.

1. Fiscal Year 2013/2014 Budget Priority Discussion

Jan Cameron, Parks, Recreation and Human Services Director, explained the guiding principles and processes used to develop the budget. She reviewed the key dates in the budget timeline. The department brought in approximately \$5.4 million in revenue, mainly from land grants for cellular sites, facility reservations, fees for adult and youth sports, and retail sales. Regular fees and charges went into the General Fund. Half of the budget is tied to delivery of services associated with quality of life, and not all costs can be recouped through fees and charges.

Tim Barnard noted that most ongoing operating capital and infrastructure improvement money was moved out of the CIP budget and into the operating budget. Since no comparable funding source accompanied that transfer, staff has had to delay some needed improvements and regular

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maintenance activities. Safety issues, however, are always addressed immediately. He explained the model used to determine fees and charges.

The Commission discussed the anticipated challenges of the upcoming budgetary planning process, and their role as citizen advocates. Mr. Barnard noted that City management has asked all departments to identify potential capital improvement needs, even while acknowledging that no money is available to fund them. Commissioners commented on the operating impacts associated with new projects, and explored the repercussions of not keeping up with ongoing maintenance costs. Ms. Cameron noted that a majority of Parks and Recreation projects have minimal ongoing operating costs.

On November 8, staff will hold an all-day session to produce a comprehensive strategic Parks and Recreation plan that will focus on the department's objectives, performance, and core services. Ms. Cameron requested that the Commission send up to two representatives to participate in the work session.

2. Adjournment

With no further business to discuss, the meeting adjourned at 4:55 p.m.

Respectfully submitted,
A/V Tronics, Inc. DBA AVTranz.

Meets established criteria,
Janice M. Cameron
Parks, Recreation and Human Services Director